



Terms of Reference (ToR)

for

Documenting Best Restoration Practices from the Terai Arc Landscape

1. Background

WWF Nepal is closely working with the Government of Nepal to stop the degradation of Nepal's natural environment, and to build a future in which people live in harmony with nature. WWF Nepal's focus has progressed from its localized efforts in conservation of a single species in the 1960s, to integrated conservation and development approach in 1990s, to a new horizon of landscape-level conservation approach encompassing national, regional and global scales of complexity to address contemporary conservation threats and challenges. After the initiation of landscape approach of conservation in Nepal in the early 2000s, Ministry of Forests and Environment and WWF Nepal developed Terai Arc Landscape program as a joint initiative to deliver conservation outcomes.

Terai Arc Landscape (TAL) is one of the world's most important ecological regions, extending from the Bagmati River in the east to the Mahakali River in the west, that stretches across Nepal and northern India. This transboundary landscape serves as a vital ecological corridor for endangered wildlife such as tigers, elephants, rhinos, and gharials, as well as a lifeline for millions of people who depend on its forests, wetlands, and fertile soils. Terai Arc Landscape has been recognized as UN World Restoration Flagship embodying the 10 Restoration Principles of the UN Decade on Ecosystem Restoration 2021-2030. This exceptional conservation outcome has been possible under the leadership of the Government, mainly Ministry of Forests and Environment (MoFE), Department of Forests and Soil Conservation (DoFSC) and Department of National Parks and Wildlife Conservation (DNPWC), stewardship of the communities and engagement of civil societies. This collaborative effort has helped protect and restore forests, increase species population, enhance ecosystem services and transborder corridor functionality. This has garnered international recognition, positioning the Terai Arc Landscape as a leading example of landscape-level conservation.

Restoration efforts in TAL have shown positive results ranging from increased forest cover and biodiversity recovery to improved livelihoods and climate resilience. It is crucial to capture and document the valuable experiences, mainly best practices, lessons learned and case stories in TAL. WWF Nepal seeks the services of a consultant to develop comprehensive restoration learning documents that capture the essence of restoration experiences in TAL. This documentation will

serve as a guiding document to inform future project designs, scale-up successful models, and contribute to institutional learning.

2. Objectives

The main objective of this assignment is to develop restoration documents that capture learning and highlight good restoration practices from Terai Arc Landscape.

The specific objectives are to:

- Document best practices, lessons learned, and innovations from restoration initiatives.
- Identify ecological, social and economic outcomes of restoration interventions.
- Produce knowledge products (best practices, case stories, anecdotes, reports).

3. Scope of Work

The consultant will carry out the assigned task in close coordination with WWF Nepal's technical experts. The scope of work shall include, but is not limited to, the following:

- Document Review: Review TAL strategy and action plan, technical reports, studies, data and other relevant documents.
- Stakeholder consultation: Conduct consultations/interactions with right holders, duty bearers, WWF and Terai Arc Landscape and Conservation Program (TALCP) team.
- Identification and Documentation of Restoration Practices:
 - Identify and document at least 5 best practices demonstrating the effectiveness and impact of WWF Nepal's restoration interventions.
 - Prepare at least 5 case stories highlighting best restoration initiatives.
 - Capture relevant anecdotes and key lessons learned.
 - Photograph assets of consultations and restoration initiatives. In case of photographs of persons, the consultant will be responsible to attain written consent (media release form will be provided by WWF Nepal).
- Develop final comprehensive documents capturing knowledge products/best restoration practices incorporating feedback from technical experts.

4. Key Deliverables

- Inception report with detailed methodology, proposed outline, work plan and timeline.

- Draft document, including at least 5 best practices, 5 case stories, anecdotes, lessons learned and accompanying photographs.
- Comprehensive, well-structured final document incorporating feedback from technical experts.

5. Timeline

The assignment will be completed within 3 months from the date of contract signing.

6. Team Composition

The proposed team will be composed of expert(s) with diverse knowledge and experience in natural resource management, with proven experience in documentation, development of knowledge products and writing case studies. The expert(s) must possess excellent writing, analytical, communication skills and have at least 10 years of relevant experience.

7. Reporting and Supervision

The consultant will closely work with the Deputy Director General of DoFSC, Deputy Director General of DNPWC and Head of Forests and Landscape Program of WWF Nepal, in close coordination with TALCP staff.

All report, field data, materials including photos must be credited to @DNPWC/DoFSC/WWF Nepal.

8. Proposal Submission

Interested VAT registered organizations in Nepal are requested to submit technical and financial proposals providing a detailed breakdown of total budget in Nepali rupees, electronically to proposals-forests@wwfnepal.org . Please mention **“PROPOSAL- Restoration documentation”** as an email subject and submit the proposal **by 5 p.m. Nepal Standard Time, 22nd December 2025.**

Proposal must include the following:

- Signed cover letter specifying the value of the proposal
- Technical proposal (Not exceeding 5 pages)
- CVs of expert/s
- Organization profile with relevant experience (Not exceeding 2 pages)

- Financial proposal (see annex 1 for template)
- Organization registration and renewal certificates
- VAT registration certificate
- Latest tax clearance
- Latest audit report

9. Mode of Payment

The payment will be made as per WWF Nepal norms and upon submissions of satisfactory deliverables. Note that payments are subject to tax deduction as per prevailing government rules.

Annex 1: Budget template

S.N.	Description	Unit	Qty.	Rate	Amount (NPR)
1	Fee				XXXXXX
1.1	Team Leader-Name	Days			XXXX
1.2				XXXX
	VAT 13% on Fee				XXX
2	Other Expenses				XXXXXX
2.1	Field Expenses				XXXXXX
2.1.1	Transportation	Days			XXXX
2.1.2	Food & Accommodation	Days			XXXX
2.1.3	Airfare....	Trip			XXXX
2.2	Other Costs				XXXXXX
2.2.1	Communication	Lumpsum			XXXX
2.2.2	Stationaries	Lumpsum			XXXX
				XXXX
	VAT 13% on Other Expense				XXX
	GRAND TOTAL (1+2)				XXXXXXX

*Note: please add/edit rows as required