REQUEST FOR CONSULTANCY

Workshop Facilitator: Improving Fisheries Transparency in Fiji Workshop

The "Improving Fisheries Transparency in Fiji" project is coordinated through WWF US, and managed and implemented on the ground by WWF Pacific. It has been developed with the aim of supporting the Fiji Ministry of Fisheries to implement and strengthen transparency and effective management in fisheries.

The need for an increased fisheries transparency in Fiji and providing this case for deliberations and support should happen in close consultation with the Ministry of Fisheries and wider relevant stakeholders. This should include identifying why Fiji would want to change in the direction of increased transparency, how transparency can be embedded within the Ministry of Fisheries, identifying training needs, and ensuring that the appropriate technical equipment is procured and the necessary training takes place.

Therefore, we are looking for a consultant to facilitate a two-day fisheries transparency workshop and to produce the workshop report.

Scope of Works

The consultant will be responsible to the WWF Pacific Conservation Director through the Program Manager, Sustainable Fisheries and Seafood Program for the execution of the following task:

1. Assist in the workshop planning phase;
2. Convene and chair briefings and meetings with resource people prior to the two-day workshop;
3. Facilitate the two-day workshop and drive the discussions;
4. Prepare the workshop report

Deliverables

The consultant is expected to deliver the following:

1. Preparation for and facilitating a two-day multi-stakeholder workshop;
2. A final copy of the workshop report.

Qualifications

The successful person (s) is required to meet the following criteria:

1. Working knowledge of Pacific Islands regional fisheries management including MCS
2. Working knowledge of regional fisheries management organisations
3. Experience in facilitating multi-stakeholder meetings and workshops
4. Understanding of stakeholder dynamics in the offshore tuna fisheries sector
5. Ability to drive discussions to achieve workshop objectives
6. Report writing

How to Apply?

Interested parties are requested to submit a curriculum vita and a cover letter with the subject line ***"Consultancy: Workshop Facilitator: Improving Fisheries Transparency in Fiji"*** to: ppo.hr_recruit@wwfpacific.org

Other Requirements:

1. Taxation or exemption Certificate (if eligible)
2. Taxation Number
3. Names of 2 referees to confirm credibility of past engagements

Deadline for applications: 4.30pm (Fiji ST) on Tuesday, 26th September, 2022. Work is expected to begin from the date of signing. The expected end date for completion of the deliverables report is no later than Wednesday, 25th October 2023.