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VACANCY

Consultancy Assignment: Family Farms Teams TOT Master Trainer – Pomio, East New Britain Province, Papua New Guinea

About WWF

WWF-Pacific works across Papua New Guinea, Fiji, and Solomon Islands with offices in each country and a regional hub to serve communities and protect this region's rich and unique biodiversity. WWF-Pacific, along with The Worldwide Fund for Nature (WWF) is one of the largest and most highly regarded conservation organizations in the world and aims to stop the degradation of our natural environment and build a future in which humans live in harmony with nature.

WWF Pacific is working together with communities and partners towards the following: All Pacific peoples and nations are empowered, climate resilient and prosperous, with nature thriving and visibly and measurably recovering - a 'People and Nature Positive Pacific'. From Papua New Guinea with the third largest tropical rainforest in the world and home to over seven percent of the world's total number of species, to the Solomon Islands with record numbers of fish species; to the world's third longest continuous barrier reef system in Fiji. The richness and diversity of species found in the Pacific is globally significant. Papua New Guinea and Solomon Islands both form part of the Coral Triangle, the Centre of the world's marine biodiversity. Some of the most coral reefs less exposed to climate change are found in Fiji and Solomon Islands. WWF works across Papua New Guinea, Fiji, and Solomon Islands with offices in each country and a regional hub to serve communities and protect this region's rich and unique biodiversity.

WWF-Pacific has three goals that outline our ambition and the cross-cutting nature of our work and what we are working towards long-term: empowered Pacific peoples, integrated ocean management and climate resilient Pacific nations. Our overarching focus is on community and ecosystem resilience combined with area-based conservation, working towards 30x30 and safeguarding the lands and waters of the Pacific. We focus on conservation priorities across 30x30: community-led conservation, sustainable fisheries and blue foods, conserving marine species, reducing deforestation, Pacific policy leadership, Gender Equality, Disability and Social Inclusion (GEDSI) mainstreaming and sustainable blue economy.

The WWF-Pacific Papua New Guinea Country Programme Office (WWF PNG) operates through the land and seascape programmes: Madang & Central seascape, Kikori River Basin and Pomio, New Britain. The opportunity for impact and making a difference for people and nature in PNG is immense and the stakes have never been higher.

About the Role:

WWF-Pacific is seeking a **PNG-based Master Trainer** to deliver the **Family Farms Teams Training of Trainers (TOT) Modules** in Pomio District, East New Britain Province. The training aims to strengthen gender-inclusive agricultural practices and improve livelihoods by empowering both men and women to work together as equal partners in developing resilient farming families.

The successful consultant will facilitate participatory workshops using the four Family Farms Teams modules developed by the University of Canberra's Centre for Sustainable Communities. These modules help families improve planning, decision-making, nutrition, and communication in their farming activities.

Contract Details

Details	Description
Location	Pomio District, East New Britain Province, PNG
Start Date	November 2025
End Date	15 December 2025
Duration	12 working days (inclusive of travel, logistics, meals, and accommodation – covered by WWF-Pacific)
Daily Rate	PGK 750/day
Supervision	Conservation Programme Manager, WWF-PNG

Key Responsibilities

- Implement the **four Family Farms Teams TOT modules** over a 3-day participatory workshop.
- Engage both men and women participants from WWF partner communities in Pomio.
- Facilitate practical, inclusive activities that promote joint planning, decision-making, and communication within families.
- Provide FFT training materials, including guidebooks and printed resources.
- Submit a **Workshop Summary Report** upon completion of the training.

Deliverables

1. Four Family Farms Teams modules successfully implemented.
2. Participant engagement report and summary of workshop outcomes.
3. Workshop Summary Report submitted to WWF-Pacific.



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Qualifications and Experience Required

- Proven experience implementing the **Family Farms Teams TOT Training** in Papua New Guinea.
- Strong understanding of **rural communities and agricultural livelihoods**, particularly in East New Britain.
- Ability to provide and facilitate the official FFT workshop materials and guidebooks.
- Experience working with men and women from diverse cultural and educational backgrounds.
- Strong facilitation, planning, and communication skills.
- Fluency in **Tok Pisin** and **English**.

How to Apply?

Interested applicants are invited to submit a proposal in **ONE PDF file**, including:

- A brief technical proposal outlining approach and methodology.
- Curriculum Vitae (CV) or organizational profile.
- Evidence of previous Family Farms Teams training or similar facilitation experience.
- Proposed consultancy fee and cost breakdown.

Applications must be addressed to the Pacific Head of People & Culture and should be sent via email with the subject line: “**WWF Vacancy: Family Farms Teams TOT Master Trainer - Pomio**” to ppo.hr_pngrecruit@wwfpacific.org by close of business, Friday 21 November 2025.

WWF is an equal-opportunity employer and has a genuine commitment to diversity and inclusion. We encourage candidates of all cultures, genders, abilities, and experiences to apply. Only short-listed candidates will be contacted.

Term of Reference (ToR) is attached for your pursual.