



WWF for a living planet®

VACANCY

Impact Monitoring and Data Officer

WWF-Pacific works toward a *People and Nature Positive Pacific* through locally led conservation, climate resilience, and sustainable blue-green economies. Guided by its *Pacific Pathway 2030 Strategic Plan*, grounded in Indigenous knowledge and community-led conservation, WWF-Pacific works with partners to deliver nature-based solutions, strengthen community governance, and promote inclusive blue-green economies.

WWF-Fiji is seeking to recruit an **Impact Monitoring and Data Officer** who will be responsible for coordinating, planning, and undertaking data monitoring, collection, archiving, management, analysis, and reporting to ensure effective monitoring, evaluation, and learning (MEL) across WWF-Fiji projects. The role supports project teams in implementing robust data collection methodologies, ensuring data quality, and facilitating accurate and timely reporting ensuring that data and evidence are actively used to inform adaptive management, decision-making, and programme impact.

The position reports to the Fiji Conservation Programme Manager – WWF-Fiji with dotted line to the Pacific Head of Monitoring Evaluation and Learning and will be based at the WWF- Fiji office located at 4 Maafu street, Suva.

Requirement Qualifications and Experience

- Degree in Environmental Science, Statistics, Data Science, Social Sciences, or related field.
- At least 1–2 years of experience in data collection, analysis, and management (preferably in conservation or development).
- Experience with monitoring and evaluation (MEL) frameworks.
- Experience using data collection tools (e.g., KoBo).

Required Skills and Competencies

- Strong analytical skills with ability to interpret complex datasets.
- Experience designing and implementing data collection tools.
- Proficiency in database management and analysis software.
- Excellent written and verbal communication skills.
- Ability to present complex data clearly to non-technical audiences.
- Strong interpersonal and teamwork skills.
- Experience delivering training and capacity building.
- Ability to troubleshoot data issues effectively.
- Strong attention to detail and commitment to data quality.
- Ability to work in dynamic environments.
- Willingness to travel to remote locations in Fiji and the Pacific as required.

- Fluency in English (written and spoken).
- Enthusiastic, solutions-oriented, and innovative mindset.
- Knowledge of Fiji's environmental, social, and community context is an advantage.
- Demonstrates WWF behaviours: Strive for Impact, Listen Deeply, Collaborate Openly, Innovate Fearlessly.
- Embraces the WWF mission and values of the organization: *Courage, Integrity, Respect & Collaboration*.

Terms and Benefits:

An attractive remuneration package dependent on qualifications and experience will be offered to the successful candidate.

Various other benefits include health (medical cover), and life insurance, annual leave, sick leave and other leave provisions and superannuation. Contract duration is for 3 years depending on annual performance review and funding availability.

Job Description

For more information on the role, the job description that interests you can be downloaded from our website: www.wwfpacific.org

How to Apply?

If you have the relevant experience and qualifications, you are encouraged to send an application, including a complete CV with full contact details of three referees in PDF format. Applications addressed to the Regional Head of People & Culture, should be uploaded [here](#) by **Wednesday, 22nd July 2026**.

WWF is an equal-opportunity employer and has a genuine commitment to diversity and inclusion. We encourage candidates of all cultures, genders, abilities and experiences to apply. Only short-listed candidates will be called for interviews.