WWF-Laos
Saylom Village,
Chanthabouly District,
Vientiane Capital, Laos.
Tel: +856 21 216080

E-mail: wwf-laos@wwf.org.la
Web: www.wwf.org.la
Fb: @wwflaosoffice

WWF LAOS

together possible™

Term of Reference

Intern/Volunteer Assignment
Volunteer Field Conservation Assistant (Nam Poui-Nam Houng Landscape)

Supervised by: Nam Poui-Nam Houng Project Manager
Work location: WWF-Laos, Vientian Captical
Duration: 12-Oct-2026 to 11-Apr-2027 (6 months)

1. Objective

This volunteer will strengthen the implementation of conservation activities within the Nam Poui priority site by supporting camera trap data processing, including the identification and classification of individual animals from camera trap imagery. The role will also contribute to Human-Wildlife Conflict (HWC) and Conflict to Coexistence (C2C) assessments through village interviews, data collection, and analysis. In addition, the volunteers will provide technical and operational support for related field activities to enhance conservation planning and implementation in the landscape.

2. Scope of work/ Major responsibility

- Support the processing and management of camera trap data
- Assist in the identification and classification of individual animals from camera trap images
- Support the implementation of Human-Wildlife Conflict (HWC) and Conflict to Coexistence (C2C) assessments, including village interviews, surveys, and data collection.
- Assist with data entry and reporting of HWC and C2C assessment results.
- Support community engagement and awareness-raising activities related to wildlife conservation and human-wildlife coexistence.
- Perform other relevant duties assigned by the Project Manager to support the implementation of conservation activities in the Nam Poui landscape.

3. Outputs/deliverable of performance and time schedule

The volunteer is expected to support the processing and management of camera trap data monthly, including the identification and classification of individual animals. Throughout the assignment period, the volunteer will contribute to Human-Wildlife Conflict (HWC) and Conflict to Coexistence (C2C) assessments through village interviews, data collection, and verification. The volunteer will also support field monitoring activities, community engagement initiatives, and project reporting as

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required. A final report summarizing key activities, outputs, and lessons learned will be submitted at the end of the assignment period.

No	Activity	Expected outputs	Date
1	Camera trap data processed, organized, and entered the project database.	Monthly	30-November-2026
2	Individual animals identified and classified from camera trap images, with records updated.	Monthly	30-November-2026
3	HWC and C2C village interviews conducted and assessments conducted, with data collected and verified.	Throughout the assignment period	31-December-26
4	Field monitoring activities supported, including camera trap deployment, retrieval, and maintenance.	As required throughout the assignment	11-Apr-2027
5	Community engagement and awareness activities are supported in target villages.	As scheduled by the project team	31-December-11-Apr-2027
6	Final summary report documenting completed activities, outputs achieved, and lessons learned submitted to the Project Manager.	End of assignment	11-Apr-2027

4. Required profile:

Knowledge/Expertise:

- Recent graduated in Forestry, Wildlife Conservation, Natural Resource Management, Environmental Science, Biology, or a related field.
- Strong interest in wildlife conservation and protected area management.
- Willingness to work in remote field locations and participate in field activities.

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- Basic computer skills, including Microsoft Word and Excel.
- Good communication and teamwork skills.
- Ability to learn quickly and work under the guidance of the project team.
- Ability to communicate in Lao; basic English skills are an asset.

Experiences:

- Recent graduate or final-year student in a relevant field.
- No prior work experience required.
- Experience through internships, volunteer work, field studies, or university projects is an advantage.
- Strong interest in wildlife conservation and willingness to learn.