

JOB DESCRIPTION

Position title: IWT Senior Project Officer, WWF-Viet Nam
Reports to: National Illegal Wildlife Trade Manager, WWF-Viet Nam
Supervise: N/A
Location: Ha Noi
Date: November 2020 – October 2021

I. Background

WWF was one of the first international non-governmental organizations working in Vietnam. In 1985, WWF began working on a national conservation strategy and since then has worked closely with the Vietnamese Government on a diverse range of environmental issues and implemented field activities across the country. WWF-Vietnam works closely with WWF in Laos, Thailand, Myanmar, Cambodia and Myanmar, as well as the regional WWF Greater Mekong Program Office, in addressing the cross border illegal wildlife trade. WWF is committed to combating wildlife crimes through supporting governments to promulgate sound policies and legislation, promoting zero poaching in protected areas, and restricting the wildlife trade, addressing international and national trade in wildlife, and addressing demand. Find out more at: <http://vietnam.panda.org>

Wildlife trafficking poses one of the biggest threats to the survival of species. It reduces national revenues, corrupts government officers and undermines the rule of law. The value of global wildlife trafficking is estimated to be 20 billion US dollars per year, while penalties for wildlife crimes are negligible compared to those of other trafficking activities of the same scale, making it one of the most lucrative business that attracts syndicates worldwide. Wildlife trafficking has become an organized crime that threatens the security and safety of the world. Combatting wildlife crimes requires a comprehensive approach, international cooperation and cooperation among national management and enforcement agencies. Addressing illegal wildlife trade requires a complete supply chain approach, addressing poaching at source/range states, cross-border trafficking control (transport), and demand-reduction in consuming nations. It also requires the top leader political support and social pressures against irresponsible consumption.

Since 2005, WWF-Vietnam has worked to address both the demand and supply sides of the market for some endangered species including rhino, tiger, elephant and pangolin. WWF-Vietnam's supply side interventions include extensive work in the protected area system in Vietnam to address illegal poaching as well as strengthening enforcement agencies' capacity in wildlife law, species identification and information sharing. For the demand side, priority has been given to changing consumer behavior of the public, travelers, successful business people and the health sector to reduce market demand for bush meat and products from endangered species, including rhino, elephant, pangolin, and tiger.

A current keystone of WWF-Vietnam's illegal wildlife trade work is operationalized through the WWF network's High Impact Initiative (HII) on "Closing Asia's elephant ivory markets". This initiative focusses on addressing ivory markets in the Greater Mekong Region, which supply both a national and international demand from travelers abroad. Addressing this trade through monitoring of markets, improved enforcement and demand reduction approaches forms the basis of the work.

II. Major Functions:

The position of IWT Senior Project Officer is an exciting opportunity to engage in a series of actions to conserve wildlife from the illegal trade, especially in relation to ivory, rhino horn and native species poached from protected areas for exotic meat and traditional medicines. The candidate will work under the direction and supervision of

the National Illegal Wildlife Trade Manager to deliver the program objectives on combatting wildlife crimes in relation to ivory, rhino horn and wild meat. He/she will provide support to the program planning, management, implementation, monitoring, and reporting of project activities to ensure compliance with WWF's contractual obligations, and ensure close collaboration between the project partners and other relevant stakeholders in the project sites. Specifically, he/she will be responsible for the daily operation and implementation of the Ivory HII funded by WWF-United Kingdom, WWF-Germany, and WWF- Netherlands. The major work relates to working with tourism sector to train the tourist guides, tourist operators to reduce ivory demand among Chinese and Vietnamese tourists, supporting the implementation of the other illegal wildlife trade under the IWT and keep records of seizures, successful/unsuccessful wildlife prosecution cases, and new legislation on wildlife conservation and trade in Vietnam.

III. Major Duties and Responsibilities:

- Support the National Wildlife Trade Manager in overall planning, management, implementation and monitoring of projects and activities in relation to combating illegal wildlife crimes, including but not limited to:
 - ✓ Monitoring and updating project budgets, advising line manager on spending of the budgets and assisting in the revision of project annual budgets;
 - ✓ Keeping record of seizure data, successful and unsuccessful wildlife prosecution cases;
 - ✓ Conducting trade research/consumer surveys on the ground;
 - ✓ Providing inputs for new proposal development.
- Support the implementation of the Ivory HII activities, budget, and reporting including progress report, monitoring technical, financial and administrative aspects to make sure all donor requirements are met;
- Supervise and provide technical support to consultants to develop sound research methodology and questionnaires, conduct surveys and data analysis, write reports to ensure the quality of the quantitative and qualitative survey;
- Proof read consultants' report and follow-up with their revisions to ensure the WWF's quality to be met;
- Support development of TORs for hiring consultants under the project and follow-up with administrative procedures;
- Organize training on illegal wildlife trade (IWT), wildlife law enforcement and implementation for customs, rangers and judiciary to improve the control of illegal wildlife trade in endangered species; and
- Perform other tasks as appropriate.

IV. Profile:

Required Qualifications

- Masters of science on environmental management, environmental communication, environmental science, biology conservation, or relevant fields preferred, Bachelors accepted;
- At least five years of working experience in an international development/environmental related organization or similar, of which at least two years should be in the field of illegal wildlife trade control or social behavior change to drive social trend in wildlife consumption;
- Good understanding of illegal wildlife trade issues, the supply and demand drivers that link to social norms and behaviors of wildlife consumers in the Vietnam context, and enforcement approaches to address the trade of illegal wildlife products;
- Knowledge of environmental conventions, regional and national laws and commitments related to wildlife crime, especially CITES;
- General knowledge of the Vietnamese environmental priority, socio-economic, political and cultural

characteristics, development prospects, potential, and resources as well as knowledge of the Government of Viet Nam's environmental priorities, policies, and procedures;

- Experience working with Government officials, local communities and donors;
- Strong inter-personal skills and excellent verbal communication skills;
- Fluency in written and spoken English;
- Willing to travel outside the workplace;
- Computer literacy with good understanding of database tools like SPSS/Python/Rate tools.

Required Skills and Competencies

- Strategic thinking to ensure sustainable and impactful results in project implementation;
- Competence in application of statistics for monitoring and evaluation;
- Creative event concept design and organization;
- Experience working with relevant government agencies related to IWT regulation is an asset;
- Good project planning, coordination, time management, budget estimate and adherence to financial and logistical procedures;
- Good presentation, training, and report writing skills;
- Organizing, planning and problem-solving skills;
- Demonstrates WWF working behaviours including striving for impact, listening deeply, collaborating openly and innovating fearlessly;
- Adheres to WWF's values, which are: Knowledgeable, Optimistic, Determined and Engaging

V. Working Relationships:

Internal: Work in close collaboration with technical project staff, especially the wildlife conservation and forestry teams, communication team, and finance team of WWF-Viet Nam. Engage with and support other field staff as required. Work closely with the WWF Greater Mekong regional wildlife team including the Regional IWT Programme Manager and the IWT Outreach and Advocacy Manager.

External: Liaise between and work with the VTA, Responsible Tourist Alliance, CITES Management/Scientific Authorities, research institutes, NGO partners, private sectors, consultants, and related stakeholders.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.

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Prepared by Supervisor: Nguyen Dao Ngoc Van

Date: 5 October 2020

Accepted by Staff member:

Date: