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JOB DESCRIPTION

Position title:	Senior Project Officer, The Mitigating Marine Plastic Debris in Viet Nam Project (BMU), WWF-Viet Nam
Reports to:	Plastic Marine Protect Areas (MPA), Project Manager
Supervises:	Consultant
Location:	Phu Quoc or Con Dao, Viet Nam
Date:	April 2021

I. Background

WWF was one of the first International non-government organizations working in Vietnam. In 1985, WWF began working on a national conservation strategy and since then has worked closely with the Vietnamese Government on a diverse range of environment issues and implemented field activities across the country. Find out more at <http://vietnam.panda.org/>. WWF recognizes that its employees are its most important asset. A competent workforce, thoroughly trained, properly motivated, and bound together by mutual trust and common objectives is crucial to the success of WWF.

Vietnam is one of the top countries globally contributing to ocean plastics. The root causes underpinning the alarming volumes of plastic debris currently entering the Pacific Ocean is directly related to consumption and production patterns in Vietnam, in particular sorting, collection and treatment capacities, as well as attitudes and behaviors concerning waste, recycling and littering.

WWF-Vietnam has been working actively to develop its Plastic program with an aim to contribute to reducing plastic pollution from Vietnamese territory into the ocean, while addressing national level priorities in both the policy sphere and in public awareness and behaviour change.

The “Mitigating marine plastic debris in Viet Nam” project is largely funded by German Federal Ministry for the Environment, Nature Conservation, and Nuclear Safety (BMU) via WWF-Germany. In close collaboration with the Ministry of Natural Resources and Environment (MONRE), WWF-Viet Nam will promote and contribute to solving related issues with solid waste in general, plastic waste in particular, and the protection of marine biodiversity in Viet Nam. Through the four key components: 1. Communication, 2. Plastic Waste Management Policy and EPR, 3. Plastic Smart Cities, and 4. Marine Protected Areas; the project is expected to contribute tackling the incidence of negative impacts imposed by plastic waste on Viet Nam’s marine ecosystems, conserving marine biodiversity, improving public awareness and understandings of the adverse effects of plastic waste on the environment and human health, strengthening the capacity of local authorities in waste management and marine plastic debris.

Under the Component 4 of the project, there are three Marine Protected Areas (MPAs) including Phu Quoc, Con Dao, and Cu Lao Cham participating the project. Besides working with National Parks and MPA to address and mitigate ocean-based plastic debris generated in marine ecosystems or washed up on beaches, the project is advocating the WWF’s Plastic Smart Cities (PSC) program with its vision of 30% of plastic leakage reduction from land-based sources by 2025 and No Plastic in Nature by 2030. As a result of engagement, Phu Quoc is the first of the six cities in Viet Nam signing its Declaration of Intent to join PSC program. Meanwhile the local governments of Con Dao and Cu Lao Cham has expressed their interested in the program.

II. Major Functions

The Senior Project Officer is in charge of coordinating and managing the field implementation of activities under the Plastic MPA component that he/she is assigned to in compliance to donor’s and WWF’s requirements/ policies, with good quality (as working conditions allows) in a timely manner. The position will support activities under the Plastic MPA component with more focus and responsibility on the Phu Quoc and Con Dao island.

III. Major Duties and Responsibilities:

- Together with line managers, develop, update and manage the operational plan, including cost control and budget compliance
- Work closely with the project partners in Phu Quoc and Con Dao (including People's Committee and its affiliated offices, National Park, schools, businesses, fishing villages, fishermen and local) and other stakeholders for planning, organising and managing the implementation and M&E of the projects/ program assigned.
- Provide technical inputs, support to the planning and implementation of the projects/program activities in an objective oriented manner.
- Attend training courses, workshops as representative for the project managers when required
- Assist to and co-work with the supervising Project Managers (and others relevant staff) in planning and monitoring (financial and technical), facilitating the implementation in compliance with donor's and WWF's requirements/ policies and in line with the planned progress.
- Contribute to the Plastic Smart Cities and MPA strategies, work-plan, program development, and other relevant activities as needed
- Other tasks assigned by Line Manager, as appropriate.

IV. Profile

Required Qualifications

- Bachelor degree or preferably Master degree or higher degree in fields related to Waste management or Waste treatment technology, Natural resources management, Environmental science, technology or biology
- Proven experiences in planning and implementation of GO and NGO's projects. Experiences in working or liaison with GO and NGO bodies (e.g protected area, national park), and working in multi-stakeholder settings
- Good understanding of Phu Quoc and Con Dao island, and issues related to: conservation, climate adaptation, water resources management (quantity and quality), environmental protection and communication for changes
- Knowledge of the policy/institutional context related to aquaculture and conservation and the government agencies, development partners, donor institutions, and NGO in the landscape
- Experience of working with Government officials, local communities and/or donors at all levels

Required skills and Competencies

- Excellent interpersonal, communication and diplomatic skills with the ability to manage and interact at all levels of an international, multicultural organization; Communication skills on behavior change
- Networking, coordination, and facilitation skills;
- English & Vietnamese proficiency, strong technical report writing skills (in English);
- Organising & planning and problem-solving skills;
- Good research, presentation, training skills, report writing skills
- Identifies and aligns with the core values of the WWF organization: Courage, Collaboration, Respect & Integrity.
- Demonstrates WWF behaviors in ways of working: Strive for Impact, Listen Deeply, Collaborate Openly, Innovate Fearlessly;
- Adheres to WWF's brand values, which are: Knowledgeable, Optimistic, Determined and Engaging

V. Working relationship

Internal: Work in close collaboration with project staff, finance team of WWF-Viet Nam and international colleagues; Plastic Smart Cities Network, MPAs Network. Engage with and support WWF-Viet Nam staff.

External: liaise and work with Government agencies, donors, communities, partners, private sectors, consultants and international and local NGOs.