**Application for Employment, WWF-Laos**

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| **AN EQUAL OPPORTUNITY EMPLOYER**  WWF provides equal employment opportunity and affirmative action for all qualified individuals regardless of race, color, gender, national origin, disabled or veteran status and promotes affirmative action to assure equal employment opportunities.  *The fields marked in are compulsory. Please ensure you have provided all details.* | | | |
| **Application for the Position of:** | | | |
| **First Name:** | **Family Name:** | | **Middle Name:** |
| **Nationality:** | | **ID/Passport Number:** | |
| **Date of Birth: (MM/DD/YY)** | | **Address:** | |
|  | | **Province:**  **District:**  **Village:** | |
| **Email: *(Please provide at least 1 email address)*** | | **Tel: *(please provide at least one contact number)*** | |
|  | | **Residence:**  **Office:**  **Mobile (WhatsApp):**  **Skype ID:** | |
| **How were you referred to WWF?** | | | |
| **Job Advertisement  Newspaper’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Social Media  If yes, which: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **WWF Website**  **WWF Employee**  **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **Have you filled out an application or sent a resume to WWF before?** | | | |
| **Yes**  **Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position/s Applied For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **No** | | | |
| **Do you have any relatives, friends, professional and/or academic associations in WWF?** | | | |
| **Yes**  **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **No** | | | |
| **Expected Salary (Please specify details as necessary)** | | | |
|  | | | |
| **Have you ever committed, been convicted of, or prosecuted for, any criminal offence? Have you ever been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law?** | | | |
| **Yes  Reason \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **No** | | | |
| **Have you ever committed, been investigated for, been prosecuted for, had a finding against you for, or been convicted of an offence for, engaging in sexual exploitation and/or abuse?** | | | |
| **Yes  Reason \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **No** | | | |
| **Have you been the subject of a workplace disciplinary process or other similar process or a workplace investigation or similar process of which you are aware?** | | | |
| **Yes  Reason \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **No** | | | |
| **APPLICANT'S STATEMENT:** | | | |
| I certify that all employment application information provided is true and complete, and hereby authorize World Wide Fund for Nature or its representatives to investigate the accuracy of my statements.  It is understood that false or misleading information will disqualify me for employment, or will result in immediate dismissal if I am employed by WWF.  I hereby authorize and release from any liability, all individuals and organizations to supply information in complete confidence concerning my background, prior work performance, reputation, and character. I understand that this application is not intended to be a contract of employment.  Applicant's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_  *(Please print name in case you do not have a digital signature)* | | | |