REQUEST FOR PROPOSAL
FOR
COTTON GMO & PESTICIDE RESIDUE TESTING

1. Introduction:

WWF-Pakistan under National Competitive Bidding (“NCB”) has a requirement for the services of one qualified contractor to provide services for the GMO & Pesticide Residue testing of Cotton Crop samples.

2. Submission of Bids:

Bidder shall submit the Technical and Financial Proposal in Single Sealed Envelope having Clearly mentioned following:

- Title of Procurement GMO & Pesticide Residue testing of Cotton samples
- Purchaser Address as mention in 2.3

2.1 Only one rate should be quoted for the item and a bidder must avoid giving any alternate quote.

2.2 Quotation must be typed or written in indelible ink and should be signed by an authorized representative. Without a signature on Form of Quotation, the quotation shall not be considered further. All pages of the submitted quotation(s) where entries or amendments have been made, should be signed or initialed by the person signing the quotation.

2.3 A bidder shall submit Price Quotation, on their letterhead, duly signed, stamped by hand on Sealed envelope. The quotation should be addressed and delivered to the following official named official at the address mentioned underneath:

Purchaser’s Address:
Muzammil Ahmad
Manager Procurement & Consultancies
WWF-Pakistan
Ferozepur Road, Lahore, Pakistan

Telephone: +92 42 111 993 725
Email: mahmed@wwf.org.pk

For any queries, please write to Faizan Zafar (Email: fzafar@wwf.org.pk) +92 61 6210882

2.4. The quotation (s) should reach to authorised official, at the address indicated hereinabove, by or before 3 April 2024

3. Requirements:

The Bidder should have a proper business address and office/shop besides complying with the following eligibility requirements through documentary evidence, to be submitted along with their Quotation:

a) Registration with Income Tax Department.
b) Registration with Sales Tax Department.
c) Proof of Active Tax Payer of Income & Sales Taxes.
d) Certificate of only accredited Lab in Pakistan for GMO and pesticide analysis (If applicable)
e) Minimum two years of experience in providing GMO testing under IWA-32, ISO method and Pesticide residue testing.
f) Registration with PNAC & affiliation with the certification body qualified in field crops’ audit and inspection in Pakistan.

A bidder shall be selected as per the lowest evaluated responsive quotation(s) provided such bidder meets the qualification/eligibility requirements, referred to above.

4. **Additional Documentations:**

Following additional documents are required and would be used for Technical/ Financial Evaluation:

- a) Signed/Stamped copy of this RFP
- b) Technical proposal of as per Technical Specification at Annex-A
- c) Financial proposal with unit rates and total cost of work (Cost must be exclusive of all taxes) as per Annex-B
- d) Company Profile
- e) Details of Brand/Leaflets/Broachers (If Any)
- f) Any authorized certification / accreditation (if any)

5. **Validity of Bids:**

Bids shall remain valid for a period 1 January 2024 to 31 December 2024 from the date of submission of the quotation, which may be extended based on mutual discussion. A bid valid for a shorter period may be Consider as nonresponsive.

6. **Purchaser Right:**

WWF-Pakistan reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders. The Purchaser will inform the affected Bidder or bidders of the grounds for the Purchaser’s action, if so requested, but the Purchaser shall not be required to justify the grounds.

6.1 Any bidder, if found engaged in corrupt or fraudulent practices (including collusion/polling will be declared ineligible either indefinitely or for a stated period of time.

6.2 WWF-Pakistan also reserves the right to increase, decrease, delete or modify quantity to be delivered before the issuance of “Purchase/Supply Order” to the “Lowest Evaluated Bidder.

Faizan Zafar  
Coordinator Supply Chain cum Implementation OCPs
Technical Specifications

i) Following are the detailed Technical Specification:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>Type of Tests/Service</th>
<th>Testing Parameter</th>
<th>Test Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Cotton Plant Parts</td>
<td>GMO Testing</td>
<td>Cotton GMO Analysis under IWA-32 protocols</td>
</tr>
<tr>
<td>(ii)</td>
<td>Cotton Plant Parts</td>
<td>Pesticide Residue Testing</td>
<td>Cotton Pesticide residue testing</td>
</tr>
<tr>
<td>(iii)</td>
<td>Cotton Seed</td>
<td>GMO Testing</td>
<td>Cotton Seed GMO testing under ISO/general method</td>
</tr>
<tr>
<td>(iv)</td>
<td>Courier/Transportation Charges (if applicable)</td>
<td>Sample sent for international testing</td>
<td>Cotton plant parts transportation to international labs for Pesticide analysis</td>
</tr>
</tbody>
</table>
Format of Financial Proposal

i) Financial Proposal for required Services as per the following details:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>ITEMS</th>
<th>Unit</th>
<th>QUANTITIES</th>
<th>Unit Rate without Taxes</th>
<th>Total without Taxes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Cotton Plant Parts (GMO IWA-32)</td>
<td>Cotton sample</td>
<td>297</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii)</td>
<td>Cotton Plant Parts (Pesticide Residue)</td>
<td>Cotton sample</td>
<td>207</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii)</td>
<td>Cotton Seed (GMO ISO method)</td>
<td>Cotton sample</td>
<td>66</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv)</td>
<td>Courier/Transportation Charges (if any)</td>
<td>Cotton Sample</td>
<td>Upto 53</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sub Total Without Taxes

<table>
<thead>
<tr>
<th>GST %</th>
</tr>
</thead>
</table>

Grand Total Inclusive of All taxes

Payment Terms:

Following Payment, the terms shall be followed:

a) Payment will be processed upon submission, acceptance and completion of testing reports as agreed in the service agreement.
b) The Contracts request(s) for payment shall be made to the WWF-Pakistan in writing, accompanied by an invoice, and delivery challans.
c) The currency of payment is Pak. Rupees.
d) All Taxes shall be deducted as per the Laws of Government of Pakistan
e) If any Exemption on Taxes. Exemption Letter shall be provided along with the Financial Proposal.