REQUEST FOR PROPOSAL
FOR
PURCHASE OF INSULATED PLASTIC CONTAINERS (IPCS) 200 LITER

WWF-Pakistan under National Competitive Bidding ("NCB") has a requirement for the services of one qualified contractor to provide services for the for the Insulated Plastic Containers (IPCs) 200 Liter

2. Submission of Bids:

Bidder shall submit the Technical and Financial Proposal in Single Sealed Envelope having Clearly mentioned following:

- Title of Procurement Insulated Plastic Containers (IPCs) 200 liters
- Purchaser Address as mention in 2.3

2.1 Only one rate should be quoted for the item and a bidder must avoid giving any alternate quote.

2.2 Quotation must be typed or written in indelible ink and should be signed by an authorized representative. Without a signature on Form of Quotation, the quotation shall not be considered further. All pages of the submitted quotation(s) where entries or amendments have been made, should be signed or initialed by the person signing the quotation.

2.3 A bidder shall submit Price Quotation, on their letterhead, duly signed, stamped by hand on Sealed envelope. The quotation should be addressed and delivered to the following official named official at the address mentioned underneath:

Purchaser's Address : Name: Kelash Kumar
Designation Coordinator Operations
World Wide Fund for Nature, WWF Pakistan
Office: 35D Block 6, PECHS Shahrah-e-Faisal Karachi

Telephone : 0213-4544791
Email : kkumar@wwf.org.pk

For any queries, please write to kkumar@wwf.org.pk and jukhan@wwf.org.pk

2.4. The quotation(s) should reach to authorize official, at the address indicated hereinabove, by or before 3rd September 2023

3. Requirements:

The Bidder should have a proper business address and office/shop besides complying with the following eligibility requirements through documentary evidence, to be submitted along with their Quotation:
a) Registration with Income Tax Department.
b) Registration with Sales Tax Department.
c) Proof of Active Tax Payer of Income & Sales Taxes.
d) Minimum (2 Years) of experience in providing Ice Boxes

A bidder shall be selected as per the lowest evaluated responsive quotation(s) provided such bidder meets the qualification/eligibility requirements, referred to above.

4. Additional Documentations:

Following additional documents are required and would be used for Technical/Financial Evaluation:

a) Signed/Stamped copy of this RFP
b) Technical proposal of as per Technical Specification/TORs at Annex-A
c) Financial proposal with unit rates and total cost of work (Cost must be exclusive of all taxes) as per Annex-B
d) Company Profile
e) Details of Brand/Leaflets/Broachers (If Any)

5. Validity of Bids:

Bids shall remain valid for a period of at least 60 days from the date of submission of the quotation, which may be extended based on mutual discussion. A bid valid for a shorter period may be Consider as nonresponsive.

6. Purchaser Right:

WWF-Pakistan reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders. The Purchaser will inform the affected Bidder or bidders of the grounds for the Purchaser’s action, if so requested, but the Purchaser shall not be required to justify the grounds.

6.1 Any bidder, if found engaged in corrupt or fraudulent practices (including collusion/polling will be declared ineligible either indefinitely or for a stated period of time.

6.2 WWF-Pakistan also reserves the right to increase, decrease, delete or modify quantity to be delivered before the issuance of “Purchase/Supply Order” to the “Lowest Evaluated Bidder.”

Regards,

Name: Jawad Khan
Designation: Manager Marine
**Technical Specifications**

i) Following are the detailed Technical Specification and TORs:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>ITEMS</th>
<th>Quantity</th>
<th>Brand</th>
<th>Detailed Specification</th>
</tr>
</thead>
</table>
| (i)   | Insulated Plastic containers (Ice Boxes 200 Liters) | 300 | Imported Quality (Imported Malaysia/Thailand) | • Food grade non-toxic material  
• Capacity 200 Litre  
• Length 97 CM  
• Width 58 CM  
• Height 60 CM  
• Ultraviolet resistance & high impart thermal plastic walls  
• Longer cold retention period  
• With leak-proof drain plug |

**Notes:**

i- Delivery, Transportation, and Installation at the site shall be the responsibility of the supplier.

ii- The firms will ensure that the equipment being supplied is brand new not refurbished.

iii- The bidder will be responsible for fault-free operations. Purchaser Inspection committee will carry out the inspection of the items supplied. The decision of the inspecting authority regarding the approval or rejection of the items will be final and binding to all concerned.

iv- Any item damaged during the delivery will be replaced by the vendor.

v- **Delivery/Implementation Timelines** for this project are Approx 2 months from the Signing of agreement.
Format of Financial Proposal

i) Financial Proposal for required Goods/Services as per following details:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>ITEMS</th>
<th>Unit</th>
<th>QUANTITIES</th>
<th>Unit Rate without Taxes</th>
<th>Total without Taxes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td></td>
<td>Nos</td>
<td>___</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii)</td>
<td></td>
<td>Nos</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sub Total Without Taxes

GST %

Grand Total Inclusive of All taxes (DDP Basis)

Payment Terms:

Following Payment, the terms shall be followed and if it can be amended shall be mased on mutual consent upon signing of agreement:

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advance Payment Upon Signing of Contract</td>
<td>20 %</td>
</tr>
<tr>
<td>Upon Delivery of 100 Boxes after submission of DC and Inspection report</td>
<td>25 %</td>
</tr>
<tr>
<td>Upon Delivery of 200 Boxes after submission of DC and Inspection report</td>
<td>25 %</td>
</tr>
<tr>
<td>Upon Delivery of 300 Boxes after submission of DC and Inspection report</td>
<td>30 %</td>
</tr>
</tbody>
</table>

a) The Contracts request(s) for payment shall be made to the WWF-Pakistan in writing, accompanied by an invoice, and delivery challans/Inspection Reports describing, as appropriate, the Equipment delivered upon the fulfillment of other obligations stipulated in the Contract.
b) The currency of payment is Pak. Rupees.
c) All Taxes shall be Deducted as per the Laws of Government of Pakistan
d) If any Exemption on Taxes. Exemption Letter shall be provided along with the Financial Proposal.