REQUEST FOR PROPOSAL
FOR
FABRICATION AND INSTALLATION OF SOLAR DRYERS

1. Introduction:

WWF-Pakistan under National Competitive Bidding (“NCB”) has a requirement for the services of one qualified contractor to provide services for the FABRICATION AND INSTALLATION OF SOLAR DRYERS

2. Submission of Bids:

Bidder shall submit the Technical and Financial Proposal in Single Sealed Envelope having Clearly mentioned following:

- Title of Procurement FABRICATION AND INSTALLATION OF SOLAR DRYERS
- Purchaser Address as mention in 2.3

2.1 Only one rate should be quoted for the item and a bidder must avoid giving any alternate quote.

2.2 Quotation must be typed or written in indelible ink and should be signed by an authorized representative. Without a signature on Form of Quotation, the quotation shall not be considered further. All pages of the submitted quotation(s) where entries or amendments have been made, should be signed or initialed by the person signing the quotation.

2.3 A bidder shall submit Price Quotation, on their letterhead, duly signed, stamped by hand on Sealed envelope. The quotation should be addressed and delivered to the following official named official at the address mentioned underneath:

Purchaser’s Address : Muzzammil Ahmed
Manager Procurement and Consultancies
World Wide Fund for Nature- Pakistan
Inside Ali Institute of Education, Ferozepur Road, Lahore

Email : mahmed@wwf.org.pk

For any queries, please write to Adil Daniel adaniel@wwf.org.pk

2.4. The quotation (s) should reach to authorize official, at the address indicated hereinabove, by or before 27th day of June 2023.

3. Requirements:

The Bidder should have a proper business address and office/shop besides complying with the following eligibility requirements through documentary evidence, to be submitted along with their Quotation:

a) Registration with Tax Department.
b) Minimum 3 Years of experience in Civil and Construction Works

c) Preference will be given to the Vendors having expertise in Working at Hunza and Gilgit.

A bidder shall be selected as per the lowest evaluated responsive quotation(s) provided such bidder meets the qualification/eligibility requirements, referred to above.

4. **Additional Documentations:**

Following additional documents are required and would be used for Technical/ Financial Evaluation:

- a) Signed/Stamped copy of this RFP
- b) Technical proposal of as per Technical Specification at Annex-A
- c) Financial proposal with unit rates and total cost of work (Cost must be Inclusive of all taxes) or at least mention the Tax status on Prices as per Annex-B
- d) Company Profile
- e) Details of Item quoted

5. **Validity of Bids:**

Bids shall remain valid for a period of at least **60 days** from the date of submission of the quotation, which may be extended based on mutual discussion. A bid valid for a shorter period may be Consider as nonresponsive.

6. **Purchaser Right:**

WWF-Pakistan reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders. The Purchaser will inform the affected Bidder or bidders of the grounds for the Purchaser’s action, if so requested, but the Purchaser shall not be required to justify the grounds.

6.1 Any bidder, if found engaged in corrupt or fraudulent practices (including collusion/polling will be declared ineligible either indefinitely or for a stated period of time.

6.2 WWF-Pakistan also reserves the right to increase, decrease, delete or modify quantity to be delivered before the issuance of “Purchase/Supply Order” to the “Lowest Evaluated Bidder.

Regards,

Muzammil Ahmed
Manager-Procurement and Consultancies
WWF-Pakistan
mahmed@wwf.org.pk
0321-1148811
Annex-A

Technical Specifications/Terms of Reference/BOQs/Designs

i) Following are the detailed Technical Specification and TORs:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>ITEMS</th>
<th>Quantity</th>
<th>Detailed Specification</th>
</tr>
</thead>
</table>
| (i)   | Solar Dryers for Apricot Drying | 5        | Solar Dryer Capacity:200 to 300Kg of fruit  
          Size: Width 25ft, length 21ft, height 9 ft.  
          Stainless Steel Chrome Trays 3ft x 3ft (36Nos)  
          Covered with multi wall poly carbonate hollow sheet 6mm thick  
          Main structure 40 x 40mm MS pipe with best quality paint coated  
          3x Exhaust fans 12”  
          Solar Panel with Accessories  
          Heating system for night or cloudy weather  
          Blower with exhaust chimneys used with LPG  
          Civil Work and Transportation  
          Temperature Controller Thermostat Device  
          Training for Local Community shall also be part of Contractor Deliverable |

Notes:

i- The supplier shall make the dryers available at their production sites (Gilgit/Hunza).
ii- The supplier will ensure that the products being supplied are New.
iii- Bidder will be responsible for fault free product and WWF-Pakistan will carry out the inspection of the items supplied.
iv- **Delivery/Implementation Timelines** for this project is Approx 45 Days from Signing of agreement

Site Details:

- A total of 5 solar dryers will be installed at the project sites (Gilgit and Hunza). Details of exact site location will be shared with the Shortlisted Bidders
Format of Financial Proposal

i) Financial Proposal for required Goods/Services as per following details:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>ITEMS</th>
<th>Unit</th>
<th>QUANTITIES</th>
<th>Unit Rate without Taxes</th>
<th>Total without Taxes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td></td>
<td>Nos</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii)</td>
<td></td>
<td>Nos</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sub Total Without Taxes

GST  %

Grand Total Inclusive of All taxes (DDP Basis)

Payment Terms:

Following Payment, the terms shall be followed:

<table>
<thead>
<tr>
<th>Description</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobilization Advance Upon Signing of Contract</td>
<td>30 %</td>
</tr>
<tr>
<td>After Completion of 3x Sites</td>
<td>40 %</td>
</tr>
<tr>
<td>After completion and Inspection of Project</td>
<td>25 %</td>
</tr>
<tr>
<td>After Defect Liability Period of 3 Month</td>
<td>5 %</td>
</tr>
</tbody>
</table>

a) The Contracts request(s) for payment shall be made to the WWF-Pakistan in writing, accompanied by an invoice, and delivery challans.
b) The currency of payment is Pak. Rupees.
c) All Taxes shall be Deducted as per the Laws of Government of Pakistan
d) If any Exemption on Taxes. Exemption Letter shall be provided along with the Financial Proposal.