TERMS OF REFERENCE

Position title: SHORT TERM CONTRACT – GREAT SEA REEF PROGRAMME
Project: Ridge to Reef Project & Living with Change Fiji project
Reports to: Great Sea Reef Programme Manager
Date: March – May, 2022 (6 weeks)
Location: Suva, Fiji

The Role
The Great Sea Reef Programme is looking for two (2) interested individuals to be engaged on a Short Term Contract, to assist with the completion of various management plans for projects currently been implemented in the Provinces of Ba and Macuata, Fiji.

Scope of Tasks
The tasks include, and are not limited to:
- Desktop review and collation of information needed for Fisheries and Watershed Management Plans for project communities in Ba and Macuata
- Collation of various maps needed for Fisheries and Watershed Management Plans for project communities in Ba and Macuata
- Translation of draft action plans to English (where needed)
- Alignment of Fisheries and Watershed Management plans to related community, provincial and national plans, polices and legal frameworks
- Collation of various documentation to develop draft Fisheries and Watershed Management Plans for project communities in Ba and Macuata

Qualification and Experience
- At least a diploma in relevant Marine Science, Biology and/or related studies
- Work experience in similar area will be an added advantage
- Good knowledge of the Great Sea Reef landscape/seascape will be an added advantage.

Competencies
- Good drafting ability and communication skills
- Good organizational and inter-personal skills
- Multi-tasking skills, ability to work under pressure
- Good social skills and ability to work as a team member
- Highly motivated and flexible
- Has a firm background knowledge on Fiji’s environment and landscape
- The ability to work within agreed timelines & deliver according to schedule.
- Work experience in similar area will be an added advantage
• Clearly demonstrates behaviors aligned to the culture of WWF: Strive for Impact, Listen Deeply, Collaborate Openly and Innovate Fearlessly
• Identifies and aligns with the core values of the WWF organization: Courage, Integrity, Respect & Collaboration
• Having your own laptop will be an added advantage.

Duration of Proposed Contract:
The duration of this Short –term contract is for 6 weeks

Compensation
Successful applicants will be paid a Gross Salary of $300/week