



TERMS OF REFERENCE

Collection of Most Significant Change (MSC) stories for The Triple Benefit Program

1. Introduction

WWF Nepal started its conservation work in Nepal from 1967 when it launched rhino conservation program in Chitwan. Since then, WWF Nepal has been working closely with Government of Nepal (GoN), Civil Society Organizations (CSOs), Community Based Organizations (CBOs) and local communities to achieve its mission to stop the degradations of Nepal's natural environment, and to build a future in which people live in harmony with nature. WWF Nepal contributes to national priorities specially in achieving Government of Nepal's biodiversity and climate targets, while aligning with the global goal of protecting and restoring nature for the benefit of people and the planet through zero loss of natural habitat, zero extinction of species and reduction of carbon footprint by half – ultimately attaining the target of “Bending the Curve” to conserve nature by 2030. Eighth Strategic Plan (2022-2026) of WWF Nepal envisages a prosperous Nepal with a society possessing an ethic of stewardship and responsibility towards nature while clearly stating out its mission to “stop the degradation of Nepal's natural environment, and to build a future in which people live in harmony with nature”. It has defined three goals to be achieved by 2030 i) focal species population is stable in working landscapes; ii) Health of forests, freshwater, critical habitats are improved within its priority sites, and iii) Natural resources stewardship is ensured in conservation. To achieve these goals, WWF Nepal implements different programs and projects in its working landscapes across the country.

In such, WWF Nepal is implementing the Triple Benefit Program- Nepal (TBP-Nepal), a 4-year project ending on December 2026 covering two watersheds -Khageri (Chitwan) and Gindri (Nawalpur) in Lower Narayani River Basin. The Program aims for a climate resilient Lower Narayani River Basin with improved ecosystem services that supports community well-being and thriving biodiversity. The project has supported local communities to implement nature-based

solutions (NbS) to protect, restore and manage freshwater and forest ecosystems and to diversify their livelihoods so that their dependency on natural resources is reduced. The Program has been supporting duty bearers to sensitize and internalize the impacts of unsustainable natural resource use and importance of NbS.

The Program has two outcomes - (i) local communities are leading, and governments are supporting the implementation of nature-based solutions to protect, restore and manage freshwater and forest ecosystems of Lower Narayani Basin while also benefiting communities by diversifying livelihoods, and (ii) CSOs, youths and stakeholders are influencing decision making of duty bearers on natural resources management and scaling up of NbS. The project is being implemented by Sahamati, a local implementing partner for the project.

As the project approaches its completion in December, WWF Nepal intends to engage an individual consultant to collect and document Most Significant Change (MSC) stories from project sites in Chitwan and Nawalpur districts.

2. Objective

The key objective of the assignment is to identify, collect and document ten Most Significant Change Stories in English covering the results of the project under the following themes:

1. Resilient livelihood water security
2. Water for food security
3. Watershed management as adaptation actions against water induced disaster
4. Integrated forest fire risk management
5. Thriving biodiversity through wetlands/flood plain restoration
6. Leadership development
7. Advocacy campaigns for healthy Narayani River
8. Nature based Solutions for addressing societal and environmental challenges

3. Scope of work

The consultant will be responsible for identifying, documenting, and presenting evidence-based high-quality Most Significant Change (MSC) stories from project sites in Chitwan and Nawalpur districts. The assignment will focus on capturing transformative changes experienced by beneficiaries under different thematic areas of the project. The key tasks include:

- Review relevant project documents to understand project interventions and outcomes.
- Field planning and execution

- The consultant shall coordinate with Project team at WWF Nepal and Sahamati (project field implementing partner) to prepare long list of potential stories (at least 20).
 - Prepare the standard data collection framework.
 - Conduct field visits in selected communities and sites.
 - Facilitate interviews and discussions with key stakeholders of stories including beneficiaries, CFUG executives and other stakeholders as required.
 - Document qualitative evidence of change, focusing on before–after situations and contribution of the project focusing on project’s result framework.
 - Capture supporting materials where possible like photos, quotes, contextual details.
- Based on the findings, identify ten best MSC stories out of 20 for final work and share with project team for discussion and validation.
 - Document the reason why each 10 stories are selected among 20 as most significant cases.
 - Develop clear, well-structured stories with relevant photos, and ready to publish ten MSC stories in English representing the themes as enlisted above.
 - Provide references (news link, scientific journals, etc. where relevant).
 - Ensure stories are evidence based, representative, gender-sensitive, and inclusive of marginalized and vulnerable groups.

4. Methodology

The consultant is expected to adopt a participatory and qualitative storytelling approach, aligned with MSC methodology principles. Combination of data collection tools but not limited to Key Informant Interviews (KIIs), Focus Group Discussions (FGDs) and observation will be used as appropriate.

5. Deliverables and timeline

The consultant organization/individual will produce the following deliverables:

- a. **Inception report** showing how the consultant seeks to undertake the assignment. The report will include a clear methodology and a work plan including a field visit plan.
- b. **Draft report** with 10 Most Significant Change Stories with supporting evidence for review and feedback. **The photos taken as part of this consultancy will be copyrighted to WWF Nepal.**

- c. **Final report** with **10** MSC Stories with incorporating comments and feedback provided by project team.

The duration of the proposed assignment will be 20 days commencing from July to September 2026. The consultant organization/individual should propose a draft indicative detailed weekly timeline of the assignment during the proposal submission and finalize with inputs from WWF Nepal before starting the full phase work.

SN	Task/output	Timeline
1	Inception report with detailed work plan including field visit plan and methodology	Mid of July 2026
2	Field Work	July-August 2026
3	Draft Report for reviews and feedback	By first week of September
4	Submission of final report after incorporating the comments	September end

Required Qualification of consultant

This assignment requires a consultant (expert) with master's degree (or higher) in relevant field with proven experience of developing case stories especially Most Significant Change Stories in English, with preferable experience of working in conservation programs. Other required competencies include:

- Proven expertise in both qualitative research approaches is essential.
- Prior involvement in program applying Nature-based Solutions is an advantage.
- Experience working in diverse cultural settings, supported by excellent interpersonal communication skills.
- Demonstrated capacity to produce clear, concise, and high-quality outputs within agreed timelines and according to specified deliverables.

6. Supervision and Coordination

The consultant will report to the MEL team, work closely with the technical team and local implementing partner - Sahamati.

7. Proposal Submission Details

Interested PAN/VAT registered organizations/individuals in Nepal are requested to submit technical and financial proposals providing a detailed breakdown of total budget in Nepali rupees, electronically to- proposals-freshwater@wwfnepal.org.

Please mention “**Proposal- MSC TBP**” as an email subject and submit the proposal by, **25 June 2026**. The proposal must include:

For organizations:

- Signed cover letter
- Technical proposal
- Financial proposal (Please refer annex 1 for template)
- CV of Expert
- Organization registration certificate
- PAN/VAT registration certificate
- Tax clearance for 2081-82

For individuals:

- Signed cover letter
- Technical proposal
- Financial proposal
- CV of Individual
- PAN Registration
- Citizenship/National Identity Card/Passport

8. Mode of Payment

The payment will be made based on the existing norms of WWF Nepal. Fund disbursement will be done in two steps. Other expenses (field costs including travel and accommodation and expenses associated with workshops and consultations) except the consultancy fee will be provided as advance upon the signing of the contract. The second and final installment will be released after the final acceptance of the report by WWF.

Annex 1: Budget Template

S.N.	Description	Unit	Qty.	Rate	Amount (NPR)
1	Fee (1.1+....VAT)				XXXX
1.1	Expert-Name	Days			XXXX
	VAT 13% on Fee				XXXX
2	Other Expense (2.1+2.2+VAT)				XXXXX
2.1	Field Expenses				XXXXX
2.1.1	Transportation				XXXX
2.1.2	Food & Accommodation				XXXX
2.1.3					
2.2	Other Costs				XXXXX
2.2.1	Validation workshop				XXXX
2.2.2	Consultation Meetings (Tea and Snacks)	No			XXXX
2.2.3	Stationaries	No			XXXX
2.2.4					
	VAT 13% on Other Expense				XXXX
	GRAND TOTAL (1+2)				XXXX

**Note: please add/edit rows as required*