WWF-Pacific, the global conservation organization is seeking to recruit a Project Co-ordinator – Palm Oil & Timber, who will report directly to the Programme Development Manager. We seek an individual with vast experience in the field of conservation, especially terrestrial/forests, protected areas management, species conservation work, sustainable resource management, ecotourism and related livelihoods project management.

The position will be based in WWF-Pacific’s Port Moresby Office, Papua New Guinea.

**Requirement Qualifications and Experience**

- A relevant first degree required in preferably Forestry/Agriculture/Natural Resource Management. A Master’s degree would be an advantage.
- Minimum 5-10 years of experience working in a related field.
- Strong managerial & leadership skills and demonstrated project management experience.
- Background in NGO work relating to Stakeholder engagement, partnerships and policy dialogues in agriculture and forestry and related land use development.
- Understanding of gender and knowledge on climate change, resource management issues, and disaster risk management in Papua New Guinea with activities in conservation and/or development projects in PNG or elsewhere is essential.

**Required Skills and Competencies**

- Demonstrated ability to work both independently and collaboratively.
- Demonstrated ability in project management skills including project research & development, project planning.
- People management skills.
- Monitoring and reporting.
- Good written and verbal communication.
- Excellent organizational & interpersonal skills.
- Ability to lead a team to achieve results.
- Excellent attention to details.
- Ability to multi-task and work under pressure.
- Have flexible approach and a willingness to work outside normal hours.
- Proficient in the use of Microsoft Office applications - Excel, Word, Access, PowerPoint and Outlook.
- Clearly demonstrates behaviors aligned to the culture of WWF: *Strive for Impact, Listen Deeply, Collaborate Openly and Innovate Fearlessly*.
- Identifies and aligns with the core values of the WWF organization: *Courage, Integrity, Respect & Collaboration.*
Terms and Benefits:
An attractive remuneration package dependent on qualifications and experience will be offered to the successful candidate.

Various other benefits include health (medical cover), and life insurance, annual leave, sick leave and other leave provisions and superannuation. Contract duration is for 1.3 years, depending on annual performance review and funding availability.

Job Descriptions
For more information on the role, the job description that interest you can be downloaded from our website: www.wwfpacific.org

How to Apply?
If you have the relevant experience and qualifications, you are encouraged to send an application, including a complete CV with full contact details of three referees in PDF format. Applications addressed to the Head of Human Resources, should be sent via email with the subject "Project Co-ordinator - Palm Oil & Timber" to ppo.hr_recruit@wwfpacific.org by Wednesday, 15th September, 2021

WWF is an equal opportunity employer. Eligible women candidates are encouraged to apply. Only short-listed candidates will be called for interviews.